



## SOUTHERN MANATEE FIRE RESCUE DISTRICT

### Interoffice Memorandum

**TO:** The Southern Manatee Board of Fire Commissioners  
**FROM:** Brian Gorski, <sup>BG</sup> Fire Chief  
**RE:** **Chief's Report**  
**DATE:** November 19, 2015

**October 18, 2015** – Southern Manatee Fire Rescue District participated in the 16<sup>th</sup> Annual Morton's Fire House Chili Cook-off. Firefighter/EMT Chuck Moonen, Firefighter/EMT Robert Davis, Firefighter/EMT Randy Smith, Battalion Chief Smith and myself assisted FF Moonen in serving his famous chili. We competed against 14 other Fire Stations and we took 1<sup>st</sup> Place for People's Choice and 3<sup>rd</sup> Place overall.

**October 19, 2015** – Developed bid specifications for medical oxygen refill services. Over the past year the District's current vendor raised the price of a refill two times, the price went from \$7.44 a bottle to \$8.10 and then in September of this year it was raised to \$8.88 a bottle with no explanation. Currently waiting for responses from various vendors.

**October 21, 2015** – Staff attended a training class that was conducted by CSI Networks, the vendor that has created and hosting our new website. The purpose of this training was to staff how to place items onto our website such as documents, pictures and how to create new pages.

**October 22, 2015** – Attended the monthly Manatee County Fire Chief's meeting. Chief Hoyle updated everyone on the progress of the Appeals Process and on the Permit Fee Collections by the County. Willie Miranda did an update over the Station Alerting project and provided everyone with four different systems and their cost at \$30,000 per Fire Station, which was the average cost for a standard system. The Manatee County Fire Chief's recognized Deputy Chief George Ellington.

**October 26, 2015** – Finalized the District’s Exposure Control Plan that included the updated law over the generation of biomedical waste, storage and disposal. The District contacted three vendors and received quotes from two of them. By Florida Law, biomedical waste cannot be stored for more than 30 days, thus we are on a once a month pick-up schedule by Licensed transporter/disposal company called “Anytime Biomedical Waste”. The cost for this service will be \$351.00 a year. This company provides the 32 gallon container that is lined with the required biomedical waste liner. The location for this container for pick-up will be at the Administration Building and it is located in the outside generator room.

**October 27, 2015** - had a meeting with Manatee County EMS and worked on the revision of our BLS Medical Protocols for Doctor Nonell’s approval. Our new protocols will follow the new 2015 American Heart Association Guidelines for Cardiac and Strokes and does allow EMT’s to do more treatments until the arrival of Manatee County EMS. Additionally during 2015, laws passed that allows 1<sup>st</sup> Responders and EMT’s to administer Narcan in an heroin overdose as well as Epinephrine for an allergic reaction. Narcan will be given Intranasal via an atomizer. We should be completed with these new protocols in the next week or so. All of personnel will go through an in-service and hands-on training and will be tested.

**November 2, 2015** – Representative Jim Boyd contacted me about meeting sometime within the next week or two for the purposes of updating him over the overdose protocol that I wrote for Manatee County Fire Departments that calls for the administration of Narcan. As I explained to Representative Boyd, I revised the “Altered Mental Status Protocol” and added a new section for opioid overdoses, which mirrors Manatee County ALS protocols. Narcan can be administered either intranasal (IN), intravenous (IV) or intramuscular (IM), today’s dose is 2mg/2cc and for first responders, law enforcement, and EMT’s the safer route of administration is intranasal, 1mg/1cc atomized in each nare. Representative Boyd advised that he was secured through a donation over 300 doses of Narcan. We are going to meet again sometime within the next of so to discuss this further. I will keep you posted.

Chief Gould and I had a meeting with Bob Smith, Manatee County Public Safety Director to provide him with the history of the Manatee County Hazardous Material Team starting back in 1985 and where we are today. We also reviewed the work that Laurie Feagans recently did while she was the Acting Public Safety Director by drafting the Interlocal Agreement between Manatee County and

Southern Manatee for Hazardous Materials Response. Additionally she did the resolution to their Board that transferred all of the Haz-mat Assets, supplies and trailers to Southern Manatee. We then discussed what still needed to be done with the Interlocal Agreement.

**November 4, 2015** – Staff had a meeting with our Biomedical Waste transporter. They provided us with a copy of their Florida Licenses that allows them to transport, store and dispose biomedical waste. We established the location for our 32 gallon container (Adm. Center Generator Room) and reviewed our policy and established the day of the month pick-up.

**November 5, 2015** – I took our Paramedic's to a Pediatric Advanced Life Support Class that was being taught at Sarasota County Fire Station #10 that utilized Dr. Tvey's Pediatric Hand System. Additionally our Paramedics were able to perform various skills like intubation, intraosseous cannulation of a pediatric tibia and drug dosages as well as hand-on practical pediatric scenarios. For the remainder of this month we will be sending additionally personnel to this training.

**November 10, 2015** – Received brand new EMT and Paramedic Text books, workbooks and training DVD's that were 1 edition behind that were never used that the Sarasota County School Board was getting rid of because they can only use current edition books for their classes, which is a requirement of accreditation. None of our Fire Stations had any EMT or Paramedic training books and now they do. Station 1 received 4 sets of each text book and all of the other Stations received 2 sets of each text book. For EMT's they received the 9<sup>th</sup> Edition of Emergency Care and transportation of the Sick and Injured and for Paramedics they received the 6<sup>th</sup> Edition of Emergency Care in the Streets.

**November 12, 2015** - at our monthly SOP/Rule & Regulation Committee, we finalized the District's Exposure Control Plan, Exposure Report and various forms related to the Exposure Control Plan. We also began looking at all of the forms that the District uses to make certain that they are still being used, make revisions, or delete them. At the same time we started looking at the computer share drive that all personnel utilize and all of the folders and files that contain SOP's, Rules, ROG's, Forms and moved them to one location to make them easier to review and to get ready to create only one folder that will contain all of the new SOP's/Rules and Forms. Currently on the share drive there is at least 15 different locations that contain old SOP's, Rules, and Forms that each of these

file folders contains 100's of other documents that need to be deleted so that it does not cause any confusion with our personnel.

All new SOP's/Rules & Regulations have been converted to PDF files and besides having access through the computer, each Station will have a hard copy (book), indexed by subject title and numbered for reference (Administration, Fire Operations, EMS Operations, Training, Logistics, Position Descriptions, Hazardous Materials, and Emergency Management) for their Station library for reference. Forms will be revised and placed into a similar index.

In addition to our new set of SOP's/Rules & Regulations, because of their size and frequency of changes, stand-alone policies were created, for example the District Exposure Control Plan has been developed and all forms related to exposures and immunizations were revised and this will be a stand-alone book next to the SOP/Rules & Regulations Book. We did create an electronic database that contains all our employee's information about their immunizations and blood tests as well as previous exposures for ease of access for an employee and the treating physician with any future exposure(s).

Firefighter/Paramedic Kyle Eldridge and I attended Trauma Rounds at SMH, the topic was "Donation after circulatory death and Organ Donation process".

**November 17, 2015** – Assisted Chief Dezzi with his promotional assessment process for Lieutenant out at Longboat Key.