



SOUTHERN MANATEE FIRE RESCUE DISTRICT

Interoffice Memorandum

TO: The Southern Manatee Board of Fire Commissioners
FROM: Brian Gorski, Fire Chief ^{BC}
RE: **Chief's Report**
DATE: September 17, 2015

August 20, 2015 – Staff has set up meetings with radio vendors to start obtaining information about types of radio's and cost for the FY16 budget. The District has about 25 radios that were not replaced with the radio grant years ago and these radios are not P25 compatible.

August 20 through September 17, 2015 – Worked on the proposed FY16 budget, revenues, capital improvement plan and resolutions. Additionally worked on the required documents that have been placed on our web-site as it relates to our proposed FY16 budget.

August 24, 2015 – Staff had a meeting with Attorney David Jackson in regards to RFP 2015-02. Based on our review of the RFP proposals received, we decided to discard all proposals and re-advertise this RFP in December after making changes to the RFP requirements for Insurance Broker and deleting the May 31 on or before due date for renewal. Letters were prepared and sent to the 4 respondents of this RFP.

August 25, 2015 – at our monthly SOP/Rule & Regulation Committee, we finalized the District's Exposure Control Plan, Exposure Report and various forms related to the Exposure Control Plan.

August 27, 2015 – Staff attended the monthly Manatee County Fire Chief's Association Meeting. Attorney David Jackson was present to discuss the Appeals and Enforcement Board Policy that he developed. So far the Association has spent over \$6,000 in the creation of this document and now some of the

Districts have concerns of combining both the Appeals with Enforcement and concerns over the process to follow of this Board. We asked the group why we don't ask Manatee County Government if we could use their existing Appeals Board, the response was "No", "the Districts would end up doing the majority of the work", which to us made no sense at all, if an appeal was filed with a District, it would be the District's responsibility to build their case. For now Attorney David Jackson will go back and separate the Appeals from the Enforcement. According to Attorney David Jackson in his research he contact Lee County Fire Districts (17) and they use Lee County Government for their Appeals.

According to Chief Hoyle, no word yet over our Permit Fee Collection Resolution that Manatee County Legal has for review.

Also at this meeting, we brought Haz-mat 1 and our new detection equipment to show everyone the Team's capabilities.

August 31, September 1 and September 2, 2015 – myself and Robert Bounds conducted six (6) meetings, two sessions each day for A-Shift, B-Shift, C-Shift and all staff that pertained to our RFP for Insurance Broker (why we threw it out) and to review a Florida Blue HMO plan that we wish to move to instead of their current plan. This Florida Blue HMO is a modify HMO plan that offers the same benefits as their current plan and will save the District over \$600,000 compared to the cost of the FY2016 renewal of their current plan. The only difference is that it has a slightly higher deductible.

September 9, 2015 – Conference call between staff and Krono's Telestaff over the communication (phone lines), when the computer detects an opening or we fall below minimum staffing, the computer automatic will call any extra people on the shift to have them detailed to fill the vacancy or if there are not any extra firefighters to move, the computer will automatically call for hire back until the vacancy is filled. For the next two weeks the District will run scenario's to test this communication piece. The payroll side of Telestaff is in the final testing stages. Soon this whole process of taking time off, creating minimum staffing on apparatus daily and in advance, and automatic calling to move personnel will be fully automatic, paperless, little to no errors, and increase the efficiency of all those involved in staffing and payroll.

September 10, 2015 – I took some of Firefighter/Paramedic's to Sarasota Memorials monthly Trauma Rounds. This month's topic was on "Hemorrhage Control in the Trauma Bay – New Tools".

September 11, 2015 – Our District participated in the annual “Tribute to Heroes’ Memorial Service.

September 14, 2015 – We participated in a meeting between Manatee County and Sarasota County over automatic aid / mutual aid and the enhancements to the CAD that allows this occur without delays.