



## SOUTHERN MANATEE FIRE RESCUE DISTRICT

### Interoffice Memorandum

**TO:** The Southern Manatee Board of Fire Commissioners  
**FROM:** Brian Gorski, Fire Chief  
**RE:** **Chief's Report**  
**DATE:** June 18, 2015

**May 21, 2015** – Commissioner Marken, Debbie, Robert and myself had a meeting after the Commissioner meeting to select a Chair and to finalize the RFP schedule and dates. Our RFP will be advertised in the newspaper and on our web-site starting May 23, 2015.

**May 26, 2015** – Commissioner Marken, Commissioner Cena, Debbie Tuckerman, Robert Bounds, and myself attended the Florida Sunshine Law Class at Manatee County Commissioner chambers that was taught by the County Attorney and his staff.

**May 28, 2015** – Myself and Robert Bounds attended the monthly Manatee County Fire Chief's meeting. Chief Hoyle advised everyone that draft interlocal agreement between the Fire Districts and Manatee County Government for the collection of our Permit Fee's was forwarded to the Manatee County Legal Department. As of our meeting date, Chief Hoyle advised that he has heard nothing back from Manatee County. Chief Hoyle also advised that our agreement over the Appeals and Enforcement Board is still with Attorney David Jackson and that he still had a few hours left to finalize this agreement.

The Manatee County Public Safety Director advised that on June 2, the radio contract with Air Bus will go in front of the Sarasota County Commission for approval and then on June 16 this agreement will go in front of the Manatee County Commission for their approval. Once approved by all Air Bus will have two years to install and implement the new 800 MHz radio system in both counties.

According to Chief Steve Krivjanik, Blake hospital has submitted to the State of Florida to open and operate a “Burn Center”. They should be hearing back from the State within the next few weeks.

**May 18 – June 17, 2015** With Telestaff, we had completed the advanced configuration and now beginning the testing of our new scheduling and payroll software. We have about 15 hours left of testing and training before we go live and cut all ties with the old ways of doing staffing and payroll by paper.

**June 4, 2015** – The District Insurance Committee had another meeting Keever and Associations, which is a medical insurance agent for other plans such as Cigna other insurance plans. Lieutenant Chevalier put together a committee of six personnel from the shifts to sit on this committee to discuss insurance options and the rising costs. In addition to having labor involved in this committee, we also have staff members on it as well. This meeting focused on current Doctors, facilities, and services used by the District through Florida Blue to ensure that they are covered by the other medical insurance carriers, which at this time about 95% are.

**June 4, 2015** – Myself and Chief Gould had a meeting with our attorney (Maggie) over the proposed Interlocal Agreement between Southern Manatee and Manatee County Government for Hazardous Materials Response. Manatee County Government had developed a draft agreement for us to review that included funding from them to support our Haz-mat Team. Our next step will be to have a meeting with Manatee County Administration and their Legal Department to work through this agreement before we provide you all with a draft.

**June 8, 2015** – Myself and our Administrative Staff and Battalion Chief’s spent a good portion of the day working on our proposed FY16 budget as well as reviewing all of the budget requests that came forward for FY16. We will have other meetings as we build our FY16 budget.

**June 9, 2015** – Staff had a meeting with our Labor Attorney (Karen Morinelli) in regards to Veterans Preference for Promotional Processes. In which going forward with promotional processes the District must include if one of the applicants does qualify for these points, similar to what they did for the hiring process.

**June 9, 2015** - The District is up and running on Target Solutions. Target Solutions is an on-line web-based training platform that provides Fire, Officer, Code Enforcement, and EMS training classes that gives the individual CEU credits upon completion towards the above listed certificates. Target Solutions is approved by the State of Florida for EMS renewal and is also approved by ISO as well as the Bureau of Fire Standards. On this date, all personnel received their first EMS assignment that will be credited towards their required CEU's for their EMT/Paramedic renewal. All EMT's are working on Basic Cardiac Emergencies and all of our Paramedic's will work on Advanced Cardiac Emergencies. Additionally both were also assigned our Cardiac Treatment Protocols for review.

**June 11, 2015** - Staff had a meeting with CSI Networks. Within the next few months, CSI Networks will begin to host our site as well take us to the next level with our site. Two areas in which we need to make easy for public view and access is the requirements for "Government Accountability - Special District Accountability Act" and historical financial data. Additionally CSI will build our site that will allow for us add the documents, pictures, and events in a matter of seconds vs. someone else doing this for us when they get time.

**June 16, 2015** - Our SOP/Rules and Regulations Committee had their meeting over the last 5 SOP's/Directives. All of our Rules & Regulations, SOP's, and Job Descriptions have now been updated, indexed and placed in a new format. Since this work is finally completed, this Committee will now meet annually to keep all of these documents updated.

**June 17, 2015** - Our Evaluation Committee for the RFP will meet at 3:30 for the purposes of reviewing all RFP's that were submitted.

**June 17, 2015** - Myself, Debbie Tuckerman and Robert Bounds attended the annual TRIM Workshop held in Indian Rocks Beach, Florida.