

## Brian Gorski

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**From:** Elliott, William <William.Elliott@myfloridacfo.com>  
**Sent:** Tuesday, March 03, 2015 12:15 PM  
**To:** Brian Gorski  
**Cc:** Tucker, Mike  
**Subject:** Southern Manatee Fire Rescue 69A-62 Evaluation-Successfully Passed  
**Attachments:** Southern Manatee Fire Recue 69A-62 Successful Compliance Evaluation 2-26-15.pdf

Chief Gorski,

I have attached a pdf with my digital signature of the evaluation showing that SMFR has met the requirements of 69A-62. By Cc my supervisor will receive this as well and will start the process to provide SMFR with a certificate of their compliance.

If I can be of service in the future please don't hesitate to call or write.

Respectfully,  
William (Bud) Elliott  
239-826-3166  
Safety and Health Field Rep.  
BFST

William E Elliott

Digitally signed by William E Elliott  
DN: cn=William E Elliott, o, ou, email=Governor39@gmail.com, c=US  
Date: 2015.03.03 12:02:08 -0500'

69A-62 FAC Compliance Inspection Checklist



Florida Division of State Fire Marshall

FO Jeff Atwater

Director Julius Halas

Bureau of Fire Standards and Training

Bureau Chief Bill Wentlandt

Fire Department  FDID  Date

Address

chief  Telephone

Email

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## How to use this document

This document follows a step-by-step format intended to walk departments through the requirements of Florida Statute 633.502 – 633.536 (Florida Firefighters Occupational Safety and Health Act,) Florida Administrative Code 69A-62, OSHA 1910.120(q) (Hazardous Waste Operations and Emergency Response), and 1910.134 (Respiratory Protection.)

Relative to 1910.120(q), agencies not providing dedicated hazardous material responses must still adhere to the standard. In most cases these departments will fall under the hazardous materials emergency response plan for their respective county. When this situation exists the department must ensure its operating procedures are in line with the county's emergency response plan and responders trained to appropriate levels to support the plan.

### **69A-62.001 Uniform Minimum Firefighter Employment Standards; Adoption of OSHA Standards.**

(1) The Division adopts and incorporates as rules the following standards as they pertain solely to firefighter employees and firefighter employers: Sections 1910.120(q), 1910.134 as modified by Section 633.508(3), F.S., and 1910.146, of Part 1910, of the Occupational Safety and Health Standards, 29 Code of Federal Regulations, effective April 8, 1998.

(2) A copy of all standards adopted and incorporated by reference in this rule may be obtained at [www.osha.gov](http://www.osha.gov).

*Rulemaking Authority 633.104(1), 633.508 FS. Law Implemented 633.128(1)(a), 633.506, 633.508 FS. History—New 11-21-01, Formerly 4A-62.001, Amended 2-6-13.*

### **69A-62.002 Uniform Minimum Firefighter Employment Standards; Adoption of National Fire Protection Association Standards.**

(1) The Department of Financial Services, Division of State Fire Marshal, adopts and incorporates as rules of the Division of State Fire Marshal the following standards as they pertain solely to firefighters and firefighter employers: The National Fire Protection Association, Inc., Standard 1500, Paragraph 7.15 (Personal Alert Safety System [PASS]), 2007 edition. A PASS device shall be worn each time a Self-Contained Breathing Apparatus is required.

(2) The standards published by the National Fire Protection Association adopted and incorporated in this Rule chapter by reference may be purchased from the NFPA at: 1 Batterymarch Park, Quincy, Massachusetts 02269-9101, or viewed on-line at [www.NFPA.org](http://www.NFPA.org).

*Rulemaking Authority 633.104(1), 633.128(1)(a), 633.508 FS. Law Implemented 633.128(1)(a), 633.508 FS. History—New 11-21-01, Formerly 4A-62.002, Amended 1-1-09, 5-22-11.*

#### **Link to FAC 69A-062**

<https://www.flrules.org/gateway/ChapterHome.asp?Chapter=69A-62>

#### **Link to OSHA.Gov**

[https://www.osha.gov/pls/oshaweb/owadisp.show\\_document?p\\_table=STANDARDS&p\\_id=9765](https://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9765)

**Note- ITEM numbers provided refer the user to the Bureau of Fire Standards and Training Guidance for Regulatory Compliance Document for additional details of the specific standard or administrative code.**



# Hazardous Materials Emergency Response Plan

1910.120 (q) 1

The purpose of this section is to ensure **ALL** fire departments have a written plan for the response to emergencies involving hazardous materials. While not all fire departments will provide full hazardous material operations, the reality is any fire department can be called to scenes and locations involving hazardous materials. Most fire departments will gain compliance with this section by adopting and following the emergency response plan of their respective county.

1. FD has a **written** HazMat Emergency Response Plan ITEM 1 Yes  No

Southern Manatee Fire Rescue (SMFR) utilizes the MCFCA ROG 19

## Hazardous Materials Emergency Response Plan

1910.120 (q) (2) (i)-(xi)

2. FD does Pre Fire Planning /Target Hazard Identification ITEMS 2-10

If the FD does not Utilize the County ERP plan or has created their own, the plan provides for the following as required by OSHA 1910 .120

- Does your plan include pre-emergency planning and coordination with outside parties?
- Does your plan include personnel roles, lines of authority, training and communication
- Does your plan include emergency recognition and prevention
- Does your plan include safe distances and places of refuge
- Does your plan include site security and control
- Does your plan include evacuation routes and procedures?
- Does your plan include decontamination procedures?
- Does your plan include providing emergency medical treatment and first aid?
- Does your plan include emergency alerting and response procedures?
- Does your plan include critique of response and follow-up?
- Does your plan include required PPE and emergency equipment Yes  No

Southern Manatee Fire Rescue (SMFR) utilizes the MCFCA ROG 19

# Procedures for Handling Emergency Response

OSHA 1910.120(q)(3)

The purpose of the sections is to ensure fire departments responsible for mitigating hazardous materials incidents have procedures for the implementation and operation of an effective incident command system (ICS). Additional considerations include proper usage of SCBA and assignment of medical coverage for emergency responders.

3. **FD is NIMS Compliant or has adequate Command procedures** ITEM 13-25

- IC is designated.
- IC controls scene access and communications.
- IC assigns command functions as needed.
- IC identifies hazards, does site analysis, controls exposures etc.
- IC implements emergency ops and requires use of correct PPE.  
(Structural FF PPE minimum).
- All Incident Commanders are Ops level trained. Yes  No

MCFCA ROG 1 and SMFR 201 satisfy this requirement.

4. **Incident Safety Officer is required on working alarms** ITEM 23

Safety Officer can alter, suspend or terminate unsafe actions Yes  No

MCFCA ROG 4 and SMFR 204 Incident Safety satisfy this requirement.

5. **EMS and transport is available on working alarm scene** ITEM 9 Yes  No

Manatee County EMS provides the resources to meet this requirement as part of the response matrix.

6. **FD has adequate Decontamination Procedures** ITEM 25

- Covers citizens and responders.
- Covers Emergency, Technical and Mass decon procedures.
- Covers process for setting up decon site.
- Covers equipment and vehicle decon. Yes  No

MCFCA ROG 23 and Manatee County Hazardous Materials Technician Team Policy Best Practices Policy( A) and Manatee County HMERP ( B) meet these requirements.

7. **FD has Emergency Evacuation Procedures** ITEM 10

Yes  No

MCFCA ROG 19 and Manatee County Hazardous Materials Technician Team Policy Best Practices Policy( A) and Manatee County HMERP ( B) meet these requirements.

8. **FD has a Mayday Procedure** NFPA 1500

On Mayday call IC initiates RIT

Yes  No

MCFCA ROG 36, and SMFR SOP 252 "May-day" meets this requirement.

9. **FD requires RIT/2in-2 out on all potential IDLH Alarms** ITEM 21

Properly equipped and trained FFI or greater. FFs remain in contact.

Yes  No

MCFCA ROG 24, and SMFR SOP 219 Rapid Intervention Crew meets this requirement.

10. **FD requires SCBA until IDLH proven safe by air monitoring** ITEM 18

Yes  No

MCFCA ROG 44, SMFR SOP 229, and SMFR SOP 204 meet this requirement.

11. **FD has SOPs/SOGs for emergency responses and trains on them.** ITEM 39

Hazardous Materials

Structure fires.

Non-structure fire IDLHs atmosphere

Yes  No

MCFCA ROG 19, SMFR SOP 401 ,HM Best Practices and 200 series policies address these requirements.

12. **All personnel allowed in IDLH are trained to FF1 or higher.** FAC 69A-37.055(2)(a)

FF1 training covers training required in FAC 69A-37.055(2) (a) before employee can work in an IDLH atmosphere.

Yes  No

Copy of the job posting and job description and CBA article provided address the requirement for FFI and FFII meeting this requirement.



13. **FD restricts all personnel not FF1 or higher to support role. Items 177-178**

VFF with S-130, S-190 and Standards for Survival may participate in brush fires

Yes  No

Same information from item 12 applies as well as the SMFR Policy 133 Volunteer Program meeting this requirement.

14. **FD has Post-Incident Critique procedures. ITEM 11**

Yes  No

MCFCFA ROG 1 and SMFR SOP 251 Post Incident Analysis meets this requirement.

15. **FD has procedures for alarms requiring Skilled Support Personnel. ITEM 28-30**

Any support personnel are briefed on PPE use, hazards and expected duties.

Safety/health precautions are provided to same level as FFs

Yes  No

MCFCFA ROG 19 and SOP 035 from HM Best Practices addresses the procedures for utilizing Skilled Support Personnel meeting this requirement.

## Respiratory Protection Program

OSHA 1910.134

The intent of this section is to ensure **ALL** departments have a written respiratory protection program implemented and adhered to. Many departments may need to “partner” or collaborate with other nearby fire service agencies to provide this service. Specific considerations focus on medical evaluation, fit testing, and on-going training of firefighters.

16. **FD has written Respiratory Protection Program or equivalent procedures. ITEM 39**

Trained administrator.

Updated as needed.

Available to FFs.

Yes  No

SMFR SOP 235 Respiratory Protection addresses these items.

## Respirator Selection

OSHA 1910.134(d)

The intent of this section is to ensure emergency responders are provided with the necessary respirators to allow them to stay safe when operating in “immediately dangerous to life and health” (IDLH) environments.

### 17. FD provides proper PPE, SCBA and equipment for type of alarm. ITEM 51-52

Standard structure gear.

HazMat suits and equipment for Offensive Actions authorized by FD.

SCBA is NIOSH certified, minimum 30 minutes or SAR with NIOSH certified emergency emergency escape packs for Confined Space. Yes  No

SMFR SOP 204 and SMFR 401 addresses these requirements.

## Use of Respirators and Facemask Seal Protection

OSHA 1910.134(g)

The intent of this section is to ensure fire departments do not allow firefighters to wear mask when certain conditions exist that minimizes the effectiveness of the respirator to keep the firefighter safe.

### 18. FD does not allow any impediment to satisfactory seal check when donning SCBA

Policy addresses facial hair, glasses, scars or any other issues. ITEMS 54,91-95

Requires seal check when donning.

Yes  No

The CBA ,SMFR 204, SMFR 114 Personnel Appearance Standard, SOP 235 Respiratory Protection, and form 70 address these requirements.



# Respiratory Protection Program

OSHA 1910.134

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## 19. FD provides Medical Evaluations or examinations to meet the requirements in 1910.134 (C) (1) (ii) ITEM 42

Fit/Not Fit for duty in SCBA report from PLHCP is on file for each employee.

Medical data retained for employment + 30 years. Yes  No

The CBA , SOP 144 Physicals,and Orientation sheet address these requirements.

## Fit Testing

OSHA 1910.134(f)

The intent of this section is to ensure firefighters receive a proper fit testing prior to using a respirator for the first time and annually thereafter.

## 20. FD provides annual Fit Testing meeting the requirements in 1910.134.(f)(1)-(f) (4) ITEM82

Initial and Annual Qualitative or Quantitative fit testing is conducted.

Retesting or additional test criteria is identified.

Fit test records include the required data and are kept until next test Yes  No

SMFR Policy 235 Respiratory Protection addresses these items.

## Maintenance and Care of Respirators

OSHA 1910.134(h)

The intent of this section is to ensure fire departments have in place effective procedures for cleaning and maintaining respirators.

### 21. FD insures that SCBA and masks are cleaned and disinfected as needed. ITEM 110

Per manufacturer's directions.

Shared units are cleaned before next user

Yes  No

SMFR RPP 235, and the Daily check off sheet address this requirement. SMFR issues personal SCBA masks to it personnel.

## Maintenance and Care of Respirators

OSHA 1910.134(h)

The intent of this section is to ensure fire departments have in place effective procedures for cleaning and maintaining respirators.

### 22. FD has a SCBA inspection procedure or checklist. ITEM 95,116

Checks include function, straps, masks, tubes.

Check Elasticity and pliability.

Check All electronics.

Yes  No

SMFR Form 70 SCBA checklist addresses these items.

### 23. Any SCBA that fails inspection or is defective is removed from service and appropriately tagged. ITEM 121

Yes  No

SMFR utilizes a work order system that effectively identifies the defective equipment and removes it from service.

### 24. FD has SCBA repair contract or factory trained personnel. ITEM 122

Repairs Use only factory NIOSH approved parts per factory specs.

Yes  No

SMFR has a contract for the repair of its airpacks using only factory approved parts.

25. In-Service SCBA cylinders are refilled at 90%. Item 118

Yes  No

SMFR form 70 addresses the need to fill cylinders below 90 percent.

### Compressor for Breathing Air to Respirator are Constructed to:

OSHA 1910.134(i)(5)(i)

The intent of this section is to ensure fire departments utilize compressors for breathing air that properly purify air and are maintained to specific standards.

26. FD has a contract for service and testing of Breathing Air Compressor and Cylinders. ITEM 140

- Contract covers all required testing and maintenance.
- Tag on filter with date and name.
- Cylinders are within hydro date.
- New cylinders come with Breathing Air Grade D certificate.

Yes  No

SMFR contracts with a vendor who has met or provides the means to meet these requirements as they are needed.

### Cylinders used to Supply Breathing Air Meet Following:

OSHA 1910.134(i)(4)

The intent of this section is to ensure fire departments are utilizing proper testing and maintenance procedures for breathing air cylinders.

27 . FD has contract for provision of air used for breathing or meets OSHA 1910.134(i)(5)

- Compressed breathing air is grade D. ITEM 135

Yes  No

SMFR just took delivery of new air-packs with Grade D air and provided a copy of an invoice showing Hydro testing for older spare cylinders.



## Presence of Toxic Substances in the Firefighter Place of Employment

69A-62.004

The intent of this section is to ensure fire departments have proper procedures for marking and handling toxic substances within the fire station.

28. FD identifies area by name and location of any substance in stations not exempted in 69A-62.004. ITEM 179-182

Supplies name of chemical, common name,

MSDS sheets

appropriately posted notice.

Yes  No

SMFR meets these requirements opting to use an electronic posting of the required information which is accessible to all employees.

## Minimum Requirements for Comprehensive Safety and Health Program

69A-62.021

The intent of this section is to ensure fire departments have in place specific information relative to a safety and health program. Each firefighter employer shall develop and implement a set of safety policies and procedures that shall be at least equivalent to Rules 69A-62.001 through 69A-62.045, F.A.C.

29. FD has a written safety policy that includes importance, responsibilities, safety rules, and enforcement policy. ITEM 183

Yes  No

SMFR SOP 136 Safety Committee, and 204 Incident Safety, meet these requirements.

# Training

69A-062

30. FD has a new /promoted employee training checklist/procedure meeting 69A-62.021  
(3)(a)FAC ITEM 187

Covers vehicle and equipment operations, at a minimum. Yes  No

The SMFR New employee orientation, In house promotional guidelines, CBA, and FF development packet meet this requirement.

31. Instructional training for supervisors is given which includes management, incident  
command, and control 69A-62.021(3)(b) FAC ITEM 188 Yes  No

The SMFR Officer Development Program, evaluations, and practical and written exams meet this requirement. Copies of Training records were supplied.

32. FD provides specialized training for non-traditional operations as needed per division rules,  
for those FF & supervisors providing response, rescue and or mitigation to non-traditional fire  
suppression activities 69A-62.021(3)(c) ITEM 189

HazMat,  
 Confined space  
 other non-traditional hazards as identified Yes  No

SMFR provides the Hazardous Materials Team response for Manatee County and utilizes mutual aid agreements for non-traditional hazards.

33. FD requires BFST approved EVOC for all emergency vehicle drivers. 69A-62.021(3)(d)FAC  
ITEM 190

Yes  No

SMFR employees must Complete Form 55, the Drivers packet, and check sheet meeting this requirement.

**34. FD training programs meet the requirements of 69A-62.021. ITEMS 186-196**

- Program identifies instructor
- Method of presentation and outline is provided.
- Quality of training similar to Florida State Fire College.
- Training is commensurate with duties and given before duties are performed.
- Programs include those based accident/injury analysis and identified hazards.

Yes  No

SMFR utilizes Fire Programs software and the Training calendar (provided) to meet these requirements.

**35. Training/ refresher training often enough to insure satisfactory and safe performance and is commensurate with assigned duties. 69A-62.021(4) ITEM 201**

Yes  No

SMFR meets these requirements with regularly scheduled training on a variety of subjects.

**36. FD includes response procedures for identified hazards in annual training.**

Including changes, updates and HazMat topics. 69A-62.021(j) ITEM 197 Yes  No

SMFR participates in several annual drills and explained their annual training regimen with industry located in Manatee County.

**37. All training is documented and permanent attendance record kept. 69A-62.021(4) ITEM 202**

Yes  No

SMFR utilizes Fire Programs Software for in house training and , "File Maker" for outside classes meeting this requirement.



## Accident and Injury and Near Miss Investigations

38. FD has an accident/injury/near miss investigation program . 69A-62.021(7)(a) ITEMS 209-210

Find facts

Cites cause

Recommends prevention/corrective action

Yes  No

SMFR has a Safety Program and provided examples of an investigation and minutes meeting this requirement.

## Record Keeping Responsibilities of Firefighter Employers

69A-33 and 69A-37

The intent of this section is to ensure fire departments properly record and maintain specific information relative to firefighter injuries.

39. Incident Reporting- All injuries are reported using the Fire Service Casualty Mod of NFIRS-5  
69A-62-021(7)(c) ITEM 211

Yes  No

SMFR utilizes Fire Program software to file NFIRS and displayed the most recent compliance certificate.

40. FD keeps a "Fire Service Log and Summary of Occupational Injuries, Diseases and Illnesses.

DFS-K4-1568, Signed by supervisor of the preparer. 69A-62.033(1) ITEM 214

Yes  No

The DFS-K4-1568 is utilized by SMFR and a copy was provided.

41. FD makes "First Report of Injury" available to Division upon request. 69A-62.033(2) ITEM 217

Yes  No

SMFR provided a copy of the First Report of Injury with name redacted.

42. FD makes all accident/incident/near miss investigation reports available on request.

69A-62.033 ITEM 217

Yes  No

SMFR complied with all of the reporting requirements.

43. FD keeps Log, First Report and Investigation records on calendar year basis for 3 years.

Or has number and address of where records are kept. 69A-62.033(4) and (5) Items 222,223

Yes  No

The SMFR Records Management Liaison maintains these records at the 2451 Trailmate Drive location.

## Firefighter Employer Requirements

69A-62.042

The intent of this section is to ensure ALL fire departments have in place a properly functioning safety committee or safety coordinator.

44. FD with 20 or more employees has a balanced Safety Committee. If less than 20 employees the FD has a Safety Coordinator. 69A-62.042(1)(a) and 69A-62.042(1)(b) ITEMS 225-227

Example of "Balanced" – In union shop, same number of union and non-union members. In non-union departments, same number of line and staff members.

Reps are volunteers, elected by co-workers, appointed as last resort or CBA contract

Yes  No

SMFR Section #5 Safety ROG Manual meets the requirements of this item.

45. FD insures Safety Committee operates in accordance with requirements in 69A-62.042 (1) (c), (d) and (e). ITEMS 228 and 230-232

- Meets at least quarterly.
- Any recommendations from committee and Chief's responses are in writing.
- Schedule and accurate minutes are kept and posted where available to employees.
- Records maintained for 3 calendar years.
- A quorum is present.
- Committee operates solely on safety matters. Yes  No

SMFR Section #5 Safety ROG Manual addresses the requirements of this item.

46. Safety Committee/Safety Coordinator meets the duties and responsibilities of 69A-62.043. ITEMS 236-252

- Create procedures for internal safety inspections.
- Review procedures for protecting FF from recognized hazards.
- Promulgates procedure for accident/injury/near miss investigation.
- Review/recommend accident and illness prevention programs.
- Ensure written updates to safety program are completed.
- Seeks input from all employees Yes  No

SMFR utilizes accident investigation form 169 to review the occurrence and identify opportunities to prevent or minimize in the future.

End of Document