



Office of the Chief MEMORANDUM

DATE: April 17, 2014
TO: Board of Fire Commissioners
FROM: Brian Gorski, Fire Chief ^{BG}
RE: **FY2014 Budget Amendment**

RECOMMENDED MOTION(S) OR ACTION(S):

To approve proposed Resolution, Budget Amendment B2014-01, amending the Fiscal Year (FY) 2014 Budget to transfer reserve funds into the vehicle expenditure account for the purchase of two (2) Class A Fire Engines and to also incorporate various appropriations adjustments in the amount of \$1,057,028.

REPORT:

The purpose of the attached Resolution is to address a variety of budget adjustments in an efficient manner. The increase to the FY14 Budget is \$1,057,028.00, of which \$968,288.00 is for the purchase of the two (2) new Class A Fire Engines and \$88,740 is for various appropriation adjustments and will be funded through the use of reserve funds and impact fees.

Item #1: Transfer \$871,460.00 from reserve funds to Vehicle Capital expenditure account. This action moves funds into the Vehicle Capital expenditure account for the purchase of the two (2) new Class A Fire Engines.

Item #2: Transfer \$96,828.00 from impact fee reserve account to Vehicle Capital expenditure account. This action moves funds into the Vehicle Capital expenditure account for the purchase of the two (2) new Class A Fire Engines.

Item #3: Transfer \$24,485.00 from reserve funds to Firefighting Equipment capital expenditure account. This action moves funds into the Firefighting Equipment capital account for the purchase of equipment for the two new Class A Fire Engines.

Item #4: Transfer \$31,971.00 from reserve funds to Training & Education expenditure account. This actions moves funds into the Training and Education expenditure account to cover the cost of the second 160 hour Hazardous Materials Class (\$29,571) for our personnel and for the cost of tuition (\$2400) for the Special District Manager Certification Course through the Florida Association of Special Districts.

Item #5: Transfer \$6000.00 from reserve funds to Fire Prevention / Supplies / Promotional Activities expenditure account. This action moves funds into the Fire Prevention / Supplies / Promotional Activities expenditure account for the purchase of Fire Prevention supplies.

Item #6: Transfer \$6500.00 from reserve funds to Information Technology Application Maintenance expenditure account. This action moves funds into the IT Application Maintenance expenditure account for the completion of the "new" company payroll processes.

Item #7 and Item #8 were originally intended to be funded through the Firehouse Subs Public Safety Foundation Grant Program. On March 19th, 2014 we were notified by the Foundation that they cannot fulfill our request at this time.

Item #7: Transfer \$10,000.00 from reserve funds to Medical Supplies expenditure account. This action moves funds into the Medical Supplies expenditure account for the purchase of medical supplies for the implementation of the new BLS Treatment Protocols.

Item #8: Transfer \$9784.00 from reserve funds to Minor Equipment expenditure account. This action moves funds into the Minor Equipment expenditure account for the purchase of medical equipment for the implementation of the new BLS Treatment Protocols.

Our Attorney, Maggie Mooney-Portale has reviewed and approved this memorandum and Budget Amendment Resolution.

FUNDING SOURCE:

Reserve Funds (Items #1, 3, 4, 5, 6, 7, 8) and Impact Fees (Item #2).

**NOTICE OF PUBLIC HEARING
BOARD OF FIRE COMMISSIONERS
SOUTHERN MANATEE FIRE RESCUE DISTRICT
MANATEE COUNTY, FLORIDA**

PLEASE BE NOTIFIED that the Board of Fire Commissioners of the Southern Manatee Fire Rescue District, Manatee County, Florida, at a scheduled meeting on the 17th day of April, 2014, at the Administrative Offices, located at 2451 Trailmate Drive, Sarasota, Florida at **6:01 p.m.**, or as soon thereafter as possible, will consider and act upon the adoption of the following proposed resolution.

**RESOLUTION
AMENDING 2013-2014 BUDGET
AMENDMENT NO. B2014-01**

A complete draft of the proposed resolution is on file in the Office of the Fire Chief, 2451 Trailmate Drive, Sarasota, Florida and is available for inspection. All interested parties are invited to appear at the public hearing and be heard. Written comments filed with the Board of Fire Commissioners will be considered. The public hearing may be continued as announced at the hearing.

The Southern Manatee Fire Rescue District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in the provision of services. Disabled individuals may receive special accommodation in services on one working day notice by calling Executive Management Assistant Debbie Tuckerman at 751-7675. (F.S. 286.011(6)).

NO STENOGRAPHIC RECORD BY A CERTIFIED COURT REPORTER IS MADE OF THIS MEETING. ACCORDINGLY, ANY PERSON WHO MAY SEEK TO APPEAL ANY DECISIONS INVOLVING THE MATTERS NOTICED HEREIN WILL BE RESPONSIBLE FOR MAKING A VERBATIM RECORD OF THIS TESTIMONY AND EVIDENCE AT THIS MEETING UPON WHICH ANY APPEAL IS TO BE BASED.

Charles A. Durant, Chairman
Board of Fire Commissioners

Publish Date: April 10, 2014

BUDGET RESOLUTION NO. B2014 – 01

MANATEE COUNTY, FLORIDA

**FY2013 - 2014 BUDGET AMENDMENT
FOR THE SOUTHERN MANATEE FIRE & RESCUE DISTRICT**

ADOPTED: April 17, 2014

**RESOLUTION
 AMENDING 2013-2014 BUDGET
 BOARD OF FIRE COMMISSIONERS
 SOUTHERN MANATEE FIRE RESCUE DISTRICT
 MANATEE COUNTY, FLORIDA
 AMENDMENT NO. B2014-01**

WHEREAS, Section 189.418 Florida Statutes provides legal authority for the adoption of budget amendments by resolution; and

WHEREAS, the Board of Fire Commissioners seek to adopt a budget amendment resolution following a public hearing to reflect various transfers from reserve funds and impact fee reserve accounts for capital expenditures and other appropriation adjustments as more particularly described in the attached Memorandum dated April 17, 2014; and

WHEREAS, the Board of Fire Commissioners finds that sufficient reserve funds and impact fee reserve account balances are available to make the requested appropriation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners, acting as the governing body of the Southern Manatee Fire Rescue District of Manatee County, Florida, as follows:

1. The above Whereas clauses are true and correct and are hereby ratified and confirmed.
2. Pursuant to the authority provided for in Section 189.418(6), Florida Statutes, the Board of Fire Commissioners hereby amends the fiscal year budget beginning October 1, 2013 and ending September 30, 2014, as follows:

	<u>INCREASE</u>	<u>DECREASE</u>
REVENUE		
Impact Fee Fund		
Budgetary Fund Balance	\$ 96,828	\$ _____
Total	<u>\$ 96,828</u>	<u>\$ _____</u>
APPROPRIATIONS		
Impact Fee Fund		
Transfers Out	\$ 96,828	\$ _____
Total	<u>\$ 96,828</u>	<u>\$ _____</u>
REVENUE		
District Fund		
Budgetary Fund Balance	\$ 960,200	\$ _____
Transfers In	\$ 96,828	\$ _____
Total	<u>\$ 1,057,028</u>	<u>\$ _____</u>

APPROPRIATIONS

District Fund

Operating Expenditures

Capital Outlay

\$ 64,255

\$ 992,773

Total \$ 1,057,028

\$ _____

\$ _____

\$ _____

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

PASSED AND DULY ADOPTED following a public hearing this _____ day of _____, 2014.

ATTEST:

SOUTHERN MANATEE FIRE & RESCUE DISTRICT

Melanie A. Marken
Secretary

Charles A. Durant, Chair

Dan Center, Vice Chair

Anthony C. Evans, Treasurer

Jim Cena, Commissioner

Approved as to form and correctness:

Maggie Mooney-Portale, Esq.
Attorney for Southern Manatee Fire Rescue District