

**NOVEMBER 21, 2013
REGULAR MONTHLY MEETING
BOARD OF FIRE COMMISSIONERS
SOUTHERN MANATEE FIRE & RESCUE DISTRICT**

Date: Thursday, November 21, 2013

Location: Administrative Offices, Southern Manatee Fire & Rescue District, 2451 Trailmate Drive, Sarasota, Florida, 34243

Present: Charles A. Durant, Chairman; Daniel Center, Vice Chairman; Melanie Marken, Secretary; Anthony Evans, Treasurer; and Commissioner James Cena. Also in attendance were Chief Brian Gorski, Fire Marshal Leslie Adent, Deputy Fire Marshal Robert Bounds and Executive Management Assistant, Debbie Tuckerman (left at 6:30 pm). The attached guest list contains signatures of members of the public.

Call to Order

Chairman Durant called the meeting to order at 6:00 p.m. and welcomed everyone.

Moment of Silence/Pledge

A moment of silence was observed. The Pledge of Allegiance was recited.

Special Business

Chief Gorski presented a Life Saving Award to Tom Terrenzi, Heidi McKenzie, Bruce Jacobs, Steve Eldred, Lou Ann Eldred and Jon Bloom for saving Mr. Pat Alpino at the tennis courts on Royal Cascades Way on October 12, 2013. Awards given to Southern Manatee personnel that assisted in the call were Lt. Ryan Kaliher, FF Steve Hodges and FF Pete Saxman. EMS personnel receiving awards were Paramedics Andrew Shermock and Christian Ellsworth.

Consent Agenda

The consent agenda was included in the Board packet. Commissioner Center asked to pull the Financials report for discussion. *Commissioner Center motioned to accept the remaining consent agenda items as presented. Commissioner Marken seconded the motion and the motion unanimously carried.*

Commissioner Center motioned to accept the Financial Report with discussion. Commissioner Cena seconded the motion. After discussion, the vote was called and the motion unanimously carried.

PUBLIC COMMENT

Chairman Durant called for Public Comment and there was none.

OLD BUSINESS

*** Employment Contract**

Chief Gorski presented his Employment Contract for approval. *Commissioner Evans motioned to accept the Chief's Employment Contract. Commissioner Marken seconded the motion and the motion unanimously carried.*

- * **Uncollectible Accounts Receivable Policy**
Commissioner Center motioned to approve the Uncollectible Accounts Receivable Policy. Commissioner Cena seconded the motion and the motion unanimously carried.
- * **Fire Prevention User Fee Survey Results**
Chief Gorski presented the results of the Fire Prevention User Fee Survey. There was discussion.
- * **Special Service Fee Schedule/Resolution**
Commissioner Center motioned to approve Resolution 2013-11. Commissioner Marken seconded the motion and the motion unanimously carried.
- * **Fire Prevention Month**
Fire Marshal Adent reported on the activities of Fire Prevention Month.

NEW BUSINESS

1. **Resolution 2013-09 Opposing a Universal Chart of Accounts System**
Chief Gorski reported that we have received information on the Universal Chart of Accounts System. We have presented a Resolution that would urge members of the Florida Legislature to oppose the legislation. *Commissioner Center motioned to approve Resolution 2013-09. Commissioner Marken seconded the motion and the motion unanimously carried.*
- * **Accounts Receivable Right-Offs**
Commissioner Marken motioned to approve Resolution 2013-10. Commissioner Center seconded the motion and the motion unanimously carried.

COMMITTEE REPORTS

- * **Pension Committee**
Chief Gorski reported that October's reports were just received and the Firefighters Plan made almost \$600,000. The next Trustee Meeting is January 8, 2014.
- * **Union Report**
Adam Chevalier reported that he will be meeting with Chief Gorski to go over General Orders and SOP's. Chief Gorski has been updating these and they are now ready to be reviewed by various members of the organization. Adam thanked the Board for approving Chief Gorski's contract. He also thanked the District for reaching out to recognize members of the public and our employees.

VOLUNTEER ASSOCIATION

- * No meeting.

CHIEF'S REPORT

2. Chief Gorski reported on the increase in the dues for Florida Association of Special Districts. The fee increased from \$3,000 to \$4,000. On December 11, Manatee County is having an Incident Commander class for elected officials (ICS 402) held at the Public Safety Complex. Commissioners are to notify the Chief by next week. At the Manatee County Fire Chief's Association this morning, Chief Gorski presented a report on radio identifiers. Chief Gorski also distributed Customer Satisfaction Surveys received. He also sent around thank you letters that were received.

PUBLIC COMMENT

Chairman Durant called for Public Comment and there was none.

COMMISSIONER'S/ADMINISTRATION COMMENTS

Chairman Durant asked for commissioner comments. Commissioner Cena praised Fire Prevention for getting their normal work completed along with all those smoke detectors installed. Commissioner Cena also reported that on Monday, January 6th there will be a Manatee County Fire Commissioners Association meeting here at Southern Manatee Administration.

There was discussion on holding or not holding a December meeting. Chairman Durant will make the decision to cancel the meeting if needed.

The meeting was adjourned at 7:27 p.m.



Charles A. Durant, Chairman

Attest:



Melanie A. Marken, Secretary