

**OCTOBER 17, 2013
REGULAR MONTHLY MEETING
BOARD OF FIRE COMMISSIONERS
SOUTHERN MANATEE FIRE & RESCUE DISTRICT**

Date: Thursday, October 17, 2013

Location: Administrative Offices, Southern Manatee Fire & Rescue District, 2451 Trailmate Drive, Sarasota, Florida, 34243

Present: Daniel Center, Vice Chairman; Melanie Marken, Secretary; Anthony Evans, Treasurer; and Commissioner James Cena. Charles A. Durant, Chairman was absent. Also in attendance were Chief Brian Gorski, Deputy Chief Tim Berry, Fire Marshal Leslie Adent, and Administrative Assistant Debbie Tuckerman. The attached guest list contains signatures of members of the public.

Call to Order

Vice-Chairman Center called the meeting to order at 6:00 p.m. and welcomed everyone.

Moment of Silence/Pledge

A moment of silence was observed. The Pledge of Allegiance was recited.

Special Business

Chief Gorski presented the Quarterly Employee Awards. There were awards for Genesis, delivering a baby, Phoenix, save five lives and several length of service awards.

Consent Agenda

The consent agenda was included in the Board packet. *Commissioner Cena motioned to accept the consent agenda items as presented. Commissioner Marken seconded the motion and the motion unanimously carried.*

PUBLIC COMMENT

Vice-Chairman Center called for Public Comment and there was none.

OLD BUSINESS

* **None**

NEW BUSINESS

* **False Alarm Ordinance (1990)**

Chief Gorski reported that we do not have a formal policy that outlines what happens if false alarm fines are not paid.

* **User Fee (2007) and Special Fee Schedule Resolutions (2003)**

Chief Gorski reported that currently we do not have any outstanding debt, but we do need to update both policies.

- * **Uncollectible Accounts Receivable Policy**
Chief Gorski will do a Draft Policy for the Board's approval.
- * **Fire Impact Fee Resolution**
Chief Gorski reported that this resolution has not been updated since 2004. He suggested that we update the resolution.
- * **Station 4 Land Interest by Manatee County Government**
Chief Gorski attended a meeting at the Public Safety Complex regarding widening of 45th Street. Manatee County is interested to either purchase or do a land swap for some of our property at Station 4, 5228 45 Street East. Chief Gorski will keep the Board updated.

COMMITTEE REPORTS

1. Pension Committee

Chief Gorski reported that we had a Trustee Meeting on Tuesday, October 8. Paul Shamoun from FMPTF was in attendance. There was discussion on re-verifying disability retirement recipients.

The Plan received their Premium Tax and Supplemental Distribution. Copies of the two checks were in the Boards packets.

* **Union Report**

None

VOLUNTEER ASSOCIATION

2. Minutes from the September 16, 2013 were included in the packets.

CHIEF'S REPORT

3. Chief Gorski updated the Board on his activities for the past month. He distributed Customer Satisfaction Surveys received along with an updated Vehicle Maintenance spreadsheet as of September 30, 2013. Chief Gorski distributed a Management Letter received from Christopher, Smith & Leonard along with updating the chart of accounts. There was some discussion on changing the financials distributed to the Board. ***Commissioner Cena made a motion to allow Chief Gorski to modify the financial report distributed to the Board. Commissioner Marken seconded the motion and the motion unanimously carried.***

PUBLIC COMMENT

Vice-Chairman Center called for Public Comment and there was none.

COMMISSIONER'S/ADMINISTRATION COMMENTS

Fire Marshal reported on the Fire Prevention Month activities scheduled and held for the first part of the month.

The meeting was adjourned at 7:55 p.m.


Daniel Center, Vice-Chairman

Attest:


Melanie A. Marken, Secretary