



SOUTHERN MANATEE FIRE RESCUE DISTRICT

Interoffice Memorandum

TO: The Southern Manatee Board of Fire Commissioners
FROM: Brian Gorski, Fire Chief ^{BG}
RE: **Chief's Report**
DATE: September 18, 2013

August 13, 2013 – attended a meeting with Doctor Nonell, Larry Luh, EMS Chief, and Ron Koper, Public Safety Director that pertained to our MOU for Doctor Nonell being our Medical Director. MOU is still in the draft state and was given a draft copy of BLS protocols to review for our personnel. These protocols follow Manatee County EMS ALS Protocols. We have another meeting scheduled for September 17 to finalize these medical protocols.

August 20th & August 28th, 2013 – we have completed our negotiations with IAFF and do have a tentative agreement. Our Labor Attorney has completed her review and had no real changes other than some grammar changes. The IAFF conducted their required meetings of this agreement on September 8, 9, and 10th and did their require vote for ratification. The IAFF unanimously approved this new three (3) year agreement. This agreement is now scheduled for the September 18th Board Meeting for finalization.

August 21st, 2013 – We had another apparatus committee meeting with our personnel and had representatives from Sutphen Apparatus present to provide information about their products and also to view a 70' Aerial Platform.

August 21st, 2013 – I attend the Sarasota County Fire Chief's meeting which was held at the Sarasota County Technical Institute. The main topic of discussion was automatic aid and mutual aid. Agreements will be forth-coming for the Board to consider. Additionally we talked about joint training and joint purchasing.

August 22nd, 2013 - We attended the Manatee County Fire Chief's meeting at West Manatee Fire Rescue District Administration Center. Items of discussion were over the vine light software for incident reporting and software for tied to the mobile data terminals – an interface between the CAD and Fire Programs. Additionally we had discussions about adding more FTE's for the Assistant Fire Coordinator positions and Fire Coordinator positions due to upcoming retirements. We also discussed a common County-Wide apparatus and station numbering system, currently duplication exists, meaning there are 2 Engine 31's, etc. primarily the duplications exist between North River, Bradenton and West Manatee. We also had a presentation from Big Brothers and Big Sisters, in which they will be at our location in October to give the same presentation to our personnel.

August 27th, 2013 – attended another meeting over the regional grant that we are doing with Sarasota County, City of North Port, and Longboat Key. At this meeting we started the actual writing of the grant and also participated in an actual demo over the new PASS and SEMS Technology for Firefighter accountability. We have added this safety feature to our grant.

August 27th, 2013 – I had a meeting with Maggie Mooney-Portale and David Jackson. Mr. Jackson will be filling in for Maggie while she is off on maternity leave. Maggie also reviewed and approved our five (5) resolutions for the upcoming Public Hearings that will be held on September 12 and 18.

August 28th, 2013 – Sarasota County Finance Department provided a 3 hour class on budgeting. Sarasota County Finance staff went over how to budget revenue, expenditures, Capital Improvement Plans and the linkage to the budget and reserves. We had all of our staff including our Battalion Chief's attend this class. This class was taught by Therese Holmberg and Kyle Bigo, both are Financial Analyst's.

August 29th, 2013 – attended a meeting with Lisa Kalmbach from Public Safety Communications (ECC). This meeting was in reference to a county-wide apparatus and station numbering system to eliminate some of the duplication that now exists. Lisa provided me with a copy of a proposal that she submitted a while ago to correct this problem, however no action was ever taken.

August 29th, 2013 – Staff attended a webinar over the new GASB 67 and 68 standards and Senate Bill 534 as it relates to the new reporting requirements for reporting the unfunded liability of pension plans.

September 4th, 2013 – we had a meeting with VFIS to finalize our insurance costs for FY14 for our facilities, apparatus, liability, etc.

September 9, 2013 – had a final budget meeting with all of our staff and gave them their copy of the FY14 budget and reviewed this document in detail with everyone.

Conducted one on one review of the FY14 Budget with Commissioners Cena, Marken and Center throughout the day and gave them their Budget Books.

September 9, 10, 11, 2013 – Insurance meetings were held with all of personnel over their medical insurance for FY14 as well as enrolling all employees into the new dental and vision plan through Principal.

September 12th, 2013 – Conducted one on one review of the FY14 Budget with Commissioner Durant and gave him his Budget Book.